

**Academic Senate Council Minutes
Contra Costa College
2600 Mission Bell Drive, San Pablo, California 94806
Monday, December 7, 2020**

* Documents related to these minutes can be accessed [HERE](#).

Online Meeting Called To Order at 2:15 p.m.

Committee members in attendance:

Academic Senate President: Katie Krolikowski

VP/CIC: Mark Wong

LA Representatives: Randy Carver, Erica Watson (alt)

SS Representatives: Sarah Boland, Lorena Gonzalez

AACE Representatives: Brianne Ayala, Michell Naidoo

NSAS Representatives: Leslie Alexander, Agustin Palacios

Distance Ed Representative: Maritez Apigo

CTE Representative: Jessica Le

Members not in attendance: Troy Hess, Andrew Kuo

Guests in attendance: Susan Reno, Karen Ruskowski, Rene Sporer, Manu Ampim, Marisol Cantu, Carolyn Hodge

AGENDA ITEMS

Agenda of December 7 Leslie motioned to approve with the removal of 5d. College Purchase of Proctoring Software Systems; Lorena seconded; all in favor; no abstentions.

Minutes of November 16 Leslie motioned to approve; Erika seconded; all in favor; no abstentions.

Public Comment There was no public comment.

Academic Senate Council Structure and Business

ASC President and Vice President Nomination Process Update Katie announced that Gabriela Segade and Anthony Gordon and will shadow Katie and Mark during Spring 21 as the incoming ASC president and ASC vice-president/CIC Chair for 2021-23.

ASC By-laws Proposed Change, Part time Faculty Voting Seat Katie thanked Randy, Susan, and Marisol for working on this proposed change. There was a question of how the adjunct rep would gather the decisions voted on by the adjunct faculty. Leslie motioned to approve as written with wording to Article V, Section 1 corrected to “the part time faculty shall elect one member to the faculty senate with full senate rights to mirror full-time faculty positions.” and the third “whereas” remove “best business practices” and exchange with “employ equity aligned practices”; Brianne seconded; all in favor; no abstentions. On the next agenda the stipend for the position will be discussed.

Progress on Goals for ASC 2020-21

1. **Ad-hoc committee for Program Review and Budgeting changes:** No ad-hoc committee has been created.
2. **ASC will support the CIC with endeavors focused on curricular changes aligned with senate resolutions in support of racial justice in our curriculum:** Mark held two meetings to talk about curriculum changes.
3. **Resolution for the implementation of Ethnic Studies GE requirement:** Update on today’s agenda.
4. **Succession planning, including PD/conference participation, ASCCC resources, and job shadowing:** ASC hasn’t made much progress on this yet. Katie sent out 10+1 cards to faculty.
5. **Support the Professional Development Committee:** Lorena has been attending meetings. There is some movement going forward. Agustin is working on pedagogy conference scheduled for March 19th.
6. **Ad-hoc committee on hiring processes:** No ad-hoc committee yet. Katie is attending local EEOC mtgs. District DEEOC had one meeting. Katie got elected from FSCC to a two-year term but other faculty can attend.
7. **Develop connection and communication between Academic Senate Council and college committees to best utilize on faculty voice in all bodies:** Katie has been asking for committee reports.

8. **Support Guided Pathways workgroups:** Sarah is giving a report today.
9. **Centralized well-organized, public repository of information and processes related to ASC function:** Not discussed.
10. **Hold a full-senate meeting in F2020 (business) and SP2021 (celebratory):** No meetings have been scheduled.

Faculty and Participatory Governance

Summer and Fall 2021 schedule modality discussion, including information needed by students in schedule

Katie was able to get the UF to survey faculty on which modality options they would support for Summer/Fall 2021. There were 45+ respondents and they were allowed to choose more than one choice. Katie asked every ASC division rep to make comments before a recommendation is made.

1. Maritez choose fully online from the English department for summer and fall.
2. Lorena said that Counseling overwhelming chose online.
3. Sara supports Lorena. Students need a complete understanding on schedule of meetings.
4. Susan asked what the student voice is on fully online or hybrid. Lorena said for mental health reasons, students want to be back in classroom.
5. Erika said the library is still open and will book individual study time in spring.
6. Leslie said most of the chemistry classes are hybrid and will continue through Fall 21.
7. Marisol said that ESL looks at services provided not necessarily the classes. Voted for fully online.
8. Agustin said that NSAS feels that safety is a concern in spring through fall and depends on if a vaccine is available.
9. Mark would like to move on with hybrid. It is possible for students to go from hybrid to campus but not the other way around.
10. Brianne is hoping to do a capstone course as a hybrid this summer, do online in fall, but would like to return if safe.
11. Jessica needs some hybrid courses to progress through the MEDIC program. Clinical skills need to be hybrid with lower caps. She'll do hybrid and hope for best.
12. Carolyn want option for hybrid.
13. Randy said that Speech is comfortable with fully online. Summer also, but if safe in fall hybrid would be his choice Journalism is for fully online but hybrid would be better.
14. Manu says that it doesn't serve students doing courses online, but he us making it work. Hybrid would be better with on campus interaction. Most adjunct have online experience.
15. Katie taught hybrid and feels students are happy to come in on campus for lab. Students want to come when they can.
16. Leslie recommends summer the same or similar as spring, and increase hybrid in fall, or in person class if safe.
17. Sarah feels that it should be decided as the schedule is finished.

Recommend fully online, some hybrid, more hybrid all if safe.

Progress Report from ad hoc committee on Ethnic Studies Agustin reported that AB1460 made Ethnic Studies a graduation requirement for CSUs. The process will be driven by CCC Ethnic Studies department. Looking at the possibility of bringing back some old courses in the study of races, cultural contributions, etc. Agustin shared the letter he drafted with Katie's help to send out to the CCC faculty to educate them about the ES discipline, existing and future laws, to encourage students to take courses that meet the CSU requirement, etc. Carolyn and Manu also spoke and told of their experience and education. Katie said we would endorse it to move on with it in February.

Program Review and Budget – Student Centered Funding Formula Katie said the planning committee would like to change the rubric used in program review. PR will affect budget. SCFF will decrease money. Do we want to tie SCFF to program review? Katie reviewed the vision goals the state chancellor set for us, the three components of the SCFF, and the Unit Plan which feeds into your budget request. She wants to remind everyone that the SCFF exists regarding program review changes.

College purchase of proctoring software systems This agenda it was removed.

Guided Pathways Update Sarah said that the Scale of Adoption self-assessment is due March 1 2021 which is an update to the state on guided pathways' accomplishments. She asked for continued support from the senate

council. Each ASC member will be assigned a section to review and have final review in February.

ASC Sub-committees

CIC Committee Mark reported that there is one CIC meeting left to approve the DE supplement forms for courses taught that were taught SU/F 2020 or will be taught in S2021. All DE forms need to be submitted by Thursday.

DE Committee Maritez gave three updates: 1) Quest was successful. Most students found it useful and gave great feedback. She will add some videos to it on “how to” and link to health resources and support hub. 2) DE professional development is offering 20 synchronous videos over the semester. 3) She shared the DE PD Faculty Survey on how DE can best support faculty and students during the pandemic:

<https://forms.gle/RDgxLwKU4wSxpzJ59> that is open until 12/22/20.

Resolutions to Commend Retiring Managers for their Years of Service

Resolution in honor of Mariles Magalong

Whereas the ASC of CCC recognizes the tremendous commitment that Mariles Magalong has had to the college and to the students over so many years; and appreciates Mariles’ calm, poise, sense of organization and willingness to step up when work needs to be done; and is grateful to Mariles’ advocacy for Contra Costa College and contribution to the college.

Therefore, be it resolved that the Academic Senate Council of Contra Costa College wishes Mariles the very best in her retirement and hopes that it is filled with satisfaction at a career well done, good health, and continued happiness.

Resolution in honor of Tom Holt

Whereas the Academic Senate Council of Contra Costa College recognizes the strong commitment that Lt. Tom Holt has had to the college and to the students; and appreciates Tom’s calm and caring demeanor, willingness to explain safety protocols and procedures, and focus on keeping students safe and successful during their time at Contra Costa College; and is glad to have had the pleasure of working with Lt Holt and for his contribution to the college.

Therefore, be it resolved that the Academic Senate Council of Contra Costa College wishes Tom Holt the very best in his retirement and hopes that it is filled with good health, and continued happiness.

Sarah moves to approve both resolutions by acclamation; all agree!

Hiring

Report out on Permanent Enrollment Services Dean Faculty Nominations to Hiring Committee There have been two faculty applications submitted to participate on this hiring committee. Non-tenured faculty can participate.

ASC President’s Report FSCC would like to move forward with the Joint CCC, DVC, and LMC Resolution to Support the ASCCC Anti-Racism Pledge statements on February 1.

ADJOURNMENT

The meeting was adjourned at 4:00 p.m. The next meeting TBA.

Respectfully submitted,
Lynette Kral